Conducting Security Surveys & Assessments
Applying Best Practice in Managing Security

29 Mar - 02 Apr 2020, Dubai
01 - 05 Nov 2020, Dubai
Introduction

Conducting a security survey is an essential skill for security managers. This Conducting Security Surveys and Assessments training course provides a step-by-step guide to the process of conducting an effective security survey and will provide you with a template for conducting your own surveys. This training course will show you how to identify the particular threats to your business, premises and staff, and how you can protect against them.

During this GLOMACS training course, the information and case studies will guide you through each stage involved in conducting a survey. You will also learn how to use the security survey as part of your ongoing risk analysis and security strategy. Understanding what is essential to security assessments and surveys can be complex subject, with many factors to consider.

Learners will be introduced to a range of risk management and security design tools to enhance their organisation’s ability to protect its assets. This GLOMACS training course equips the security personnel with knowledge and skills in conducting security survey and be able to apply them in the workplace.

This training course on Conducting Security Surveys and Assessments validates your ability to manage your Security Operations team, suppliers, resources, and business processes in line with current industry standards. You will learn all the necessary security measures in response to dynamic security demands.

This GLOMACS training course will feature:

- When to Conduct a Security Survey
- What Constitutes an Effective Security Survey
- How to Plan and Conduct a Security Survey
- How to use Crime Prevention Methods and Techniques to Reduce Crime and Loss
- How to use the Security Survey to Prepare a Risk Assessment
- What Security Measures are Available and When and How to Use Them
- How to Write a Security Survey Report and Make Effective Recommendations

Objectives

During this training, you will be taught how to conduct security surveys including the risks related to criminal activity and to natural disasters, such as lighting and fire. This training course also covers the value and purpose of surveys, identifying areas of risk to be investigated and providing workable answers to those risks. Delegates will be shown how to draw up operating procedures, management reports and sales proposals.

By the end of this GLOMACS training course, participants will be able to:

- Surveying different types of industry and premises
- Exploring, reducing and eliminating risks
- The application of security personnel and electronic protection
- Activities encouraging putting skills in to practice

The course also explains the requirements of BS7499

Training Methodology

This GLOMACS training course will utilise a variety of proven adult learning techniques to ensure maximum understanding, comprehension and retention of the information presented. This training course will combine presentations with instructor-guided interactive discussions between participants relating to their individual interests.

Practical exercises, video material and case studies aiming at stimulating these discussions and providing maximum benefit to the participants will support the formal presentation sessions. Above all, the course leader will make extensive use of case examples and case studies of issues in which he has been personally involved.

Organisational Impact

Delegates attending this GLOMACS training course will:

- Gain an understanding of the strong business reasons why organisations should effectively manage and plan to protect their human and physical resources from information gathered during surveys and Security Vulnerability (SVA) and Risk Assessments (RA)
- Lead to improvements in their organisation’s professional reputation, standard operating procedures and the ability to continue to function effectively and successfully in the face of today’s threats

Personal Impact

Delegates attending this GLOMACS training course will gain an improved personal knowledge of threats and risks to their organisation, they will learn skills to combat these threats and put into place standards, plans and strategies which if successfully implemented will increase their professional reputation and improve their ability to deal with serious security issues.

They also gain insight into:

- Elective modules that are part of nationally recognized diploma in security management
- Gaining knowledge and skills in conducting security surveys
- Being able to perform a management role in the security industry

Who Should Attend?

This GLOMACS training course on Conducting Security Surveys and Assessments is suitable to a wide range of professionals but will greatly benefit:

- Security Supervisors
- Security Agency Manager
- Security Operations Manager
- Chief Security Officer
- Security Executives

This training course is also designed for other professionals who need to keep up-to-date with latest trends in security management techniques.
Seminar Outline

DAY 1

Security Risk Management Framework
- Introductions and Sign-In
- Developing the Operational Requirement
- Access Management
- System Design and Development
- How to Conduct Site Security Surveys
- Security Risk Analysis
- Introduction to Security Surveying and Design
- Effective Documentation

DAY 2

Addressing Issues Faced by Security
- Crime and Loss Prevention
- Introduction to Investigations
- Protection against Explosive Devices
- Manpower Management and Managing Guarding Operations
- Protection of Sensitive Information
- Understanding Primary Threats to Physical Security
- Conducting Risk (RA) and Vulnerability (SVA) Assessments

DAY 3

Access Control and Physical Monitoring
- Physical Security Asset Acquisition
- Operation and Maintenance of Physical Security Resources
- Security Risk Management
- Perimeter Security
- Buildings Security
- Access Management

DAY 4

Overview of Security Planning
- Contractor Selection
- Preparing a Successful Tender Package
- Security Policies and Procedures
- Defining Proposed Resource Outcomes and Cost-Effectiveness
- Considering Life-Cycle, Warranty and Preventive Maintenance
- Managing a Security Project

DAY 5

Security Compliance and Project Management
- Finding the Balance between Public Facilitation and Security Measures
- Security Management Systems (SeMS)
- Performance and Compliance
- Determining Resource Support and Project Management
- Physical Security / Information Technology Integration
- Maintenance Regime Implementation

*PMI logo, PMI & PMP are registered trademarks of Project Management Institute, Inc.*
REGISTRATION DETAILS

LAST NAME:________________________________________
FIRST NAME:_______________________________________
DESIGNATION:_____________________________________
COMPANY: ________________________________________
ADDRESS: ________________________________________
__________________________________________________
CITY:______________________________________________
COUNTRY: ________________________________________
TELEPHONE:______________________________________
MOBILE: __________________________________________
FAX:________________________________________________
EMAIL:_____________________________________________

AUTHORISATION DETAILS

AUTHORISED BY:___________________________________
__________________________________________________
DESIGNATION:_____________________________________
COMPANY: ________________________________________
ADDRESS: ________________________________________
__________________________________________________
CITY:______________________________________________
COUNTRY: ________________________________________
TELEPHONE:______________________________________
MOBILE: __________________________________________
FAX:________________________________________________
EMAIL:_____________________________________________

PAYMENT DETAILS

☐ Please invoice my company
☐ Cheque payable to GLOMACS
☐ Please invoice me

CERTIFICATION

Successful participants will receive GLOMACS’ Certificate of Completion

4 WAYS TO REGISTER

Tel: +971 (04) 425 0700
Fax: +971 (04) 425 0701
Email: info@glomacs.com
Website: www.glomacs.com

TERMS AND CONDITIONS

• Fees – Each fee is inclusive of Documentation, Lunch and refreshments served during the entire seminar.
• Mode of Payment – The delegate has the option to pay the course fee directly or request to send an invoice to his/her company/sponsor. Credit card and cheque payments are both acceptable.
• Cancellation / Substitution – Request for seminar cancellation must be made in writing & received three (3) weeks prior to the seminar date. A US$ 250.00 processing fee will be charged per delegate for each cancellation. Thereafter, we regret that we are unable to refund any fees due, although in such cases we would be happy to welcome a colleague who would substitute for you.
• Hotel Accommodation – is not included in the course fee. A reduced corporate rate and a limited number of rooms may be available for attendees wishing to stay at the hotel venue. Requests for hotel reservations should be made at least three (3) weeks prior to the commencement of the seminar. All hotel accommodation is strictly subject to availability and terms and conditions imposed by the hotel will apply.
• Attendance Certificate – a certificate of attendance will only be awarded to those delegates who successfully completed/ attended the entire seminar including the awarding of applicable Continuing Professional Education Units/Hours.
• Force Majeure – any circumstances beyond the control of the Company may necessitate postponement, change of seminar venue or substitution of assigned Instructor. The Company reserves the right to exercise this clause and implement such amendments.
• Fair Access / Equal Opportunities – In the provision of its services as a world-class Training Provider, the Company is committed to provide fair access / equal opportunities throughout the delivery of its courses and assessment leading to the completion of training seminars, or 3rd party qualifications/certifications.